## PowerPoint® for Public Safety™

# Spokane County Sheriff's Office Spokane Valley, WA May 22-23, 2012

Register at <u>www.policetechnical.com</u> \$350.00 per seat

#### Course

Flagship course of Police Technical, PowerPoint® for Public Safety™ is designed to help all public safety personnel become more efficient and proficient with PowerPoint®. Go beyond text on a slide, there's much more to PowerPoint®.

### Day One

- 1. Before PowerPoint® Presentation Skills, Practice and Preparation
- 2. Building Presentations Standard methods, Fast Development
- 3. Saving Presentations
- 4. **Package for CD** Creating Presentations that Everybody Can Access
- 5. Best Practices for Printing Presentations

#### **Day Two**

- 1. **Splash Screens** Manage your presentations
- 2. Custom Animation Use PowerPoint® to visual depict procedures
- 3. Capturing Images Scanners, Digital Camera
- Capturing Audio and Video From YOUTUBE and DVDs



## Thomas M. Manson, MA

Thomas Manson speaks 50 weeks a year at national and international law enforcement conferences. For 13 years he has worked as a consultant on cases in Homicide, Narcotics, Crimes against Persons, Crimes against Property, Vehicular, and OIS/Administrative Discipline. He is experienced with training and case preparation at Federal, State, County and Municipal levels. His course, *PowerPoint® for Public Safety™*, has been presented to thousands of law enforcement personnel nationally.

Mr. Manson taught at, and received degrees from: Wichita State University (Master of Arts, 1996) and Indiana State University (Bachelor of Science, 1993). He began his law enforcement career with the United States Border Patrol in South Texas.

Mr. Manson lives in Indiana with his wife and daughter.

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